

Normal/Abnormal: Bodies & Minds

January 24 – February 20, 2003

CALENDAR

October 26, 2002	Entry Due Date
November 20, 2002	Notifications Sent
Jan. 8-10, noon-7pm	All Work to Arrive
Jan. 17 – Feb. 20, 2003	Exhibition Dates
January 17, 6-9pm	Opening Reception
February 21, noon-7pm	Pick Up Work
February 26, 2003	UPS Pick-Up *

*any shipping company except US Postal Service

ENTRY CHECK LIST

Slides Clearly labeled slides of up to three works held in a slide sleeve (section of slide sheet). Don't use a whole slide sheet. One detail slide per work if needed. No glass or bent slides! Works must have been completed in the last three years and not been previously shown at WMG. Label slides with your name, title, medium, size and numbers that correspond to entry form. Indicate the top of the slide. Slides of accepted works will become the property of Woman Made Gallery.

Statement Include hand-printed or attach a typed artist statement on the back of the entry form, (ca. 50-75 words in relation to the theme.)

Entry form Complete in its entirety. Type or print clearly. Include your phone number. Detach and return with slides, statement, fee and your self-addressed, stamped envelope.

Entry Fee \$20 non-refundable entry fee. Check or money order payable to Woman Made Gallery. Entry fees from countries outside the USA need to be paid with International Money Order. Please consider a \$1 contribution to WMG's Entry Fee Scholarship Fund. This will benefit women artists who cannot afford the entry fee. You can qualify for the entry fee scholarship by sending a letter demonstrating your need.

SASE Please include a self-addressed, stamped envelope for the return of non-accepted slides. WMG will not return slides without it!

Please do not send any unrequested material!

Woman Made is Responsible for:

1. Insuring artwork while on exhibit.
2. Installing all artwork.
3. Invitation Design and Printing Costs.
4. Sending Invitations to Illinois mailing list.
5. Having staff on premises during regular hours.
6. Providing each artist with 10-15 invitations.
7. Sending press releases to publications.
8. Returning shipped art on February 26 with your shipping company, except US Post Office.

Artist Is Responsible For:

1. Hand delivered or shipped art to arrive between January 8-10, 2003 from noon-7pm.
2. Pick-up hand-delivered work on February 26 from noon to 7pm. WMG is not liable for artwork left beyond February 28, 2003.
3. Mailing invitations to personal mailing list.
4. Any expense for b/w publicity photos.
5. Being professional and cooperative in adhering to WMG's guidelines.
6. Providing artwork that is ready to be installed. 2-D work must be prepared properly for hanging. Sculptures must sit sturdily on pedestal or floor.
7. All shipping expenses & \$10.00 handling fee.

Size & Weight Specifications:

No work may exceed 72" in any direction or be over 75 pounds in weight except if delivered and picked up personally. We will refuse shipment of art that is heavier than 75 pounds.

Sales:

WMG handles all sales of work while on exhibit. The gallery retains 40% commission of the sale price. Artists will be paid no later than 30 days after the close of the exhibit. Indicate insurance values for all artworks, including those not for sale. The insurance value is your price without the gallery's commission.

Invitation & Website:

One artwork will be chosen for cover design of invitation and at least **one** image per artist will be on the WMG website.

Agreement:

Signature on entry form gives artist's consent to all conditions specified in this prospectus.

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Print legibly and return this part with slides, statement, fee and SASE. Do not send any unrequested material.

Name _____

Street _____

City/State/Zip _____

Phone _____ () Check here if you added \$1 to your entry fee to help the Entry Fee Scholarship Fund

Email _____

Include 40% commission to WMG in the price of your work List insurance value if your work is not for sale. Include depth if your work is three-dimensional.

1. Title _____

Media: _____

Dimensions: (HxW) _____

Price: _____ Insurance Value: _____

1a. Detail Slide: () yes () no

2. Title _____

Media: _____

Dimensions: (HxW) _____

Price: _____ Insurance Value: _____

2a. Detail Slide: () yes () no

3. Title _____

Media: _____

Dimensions: (HxW) _____

Price: _____ Insurance Value: _____

3a. Detail Slide: () yes () no

Total Number of Slides Included: ()

Cut Here

