

The Whole Ball of Wax

May 23 – June 19, 2003

CALENDAR

February 12, 2003	Entry Due Date
March 7, 2003	Notifications Sent
May 14-16, noon-7pm	All Work to Arrive
May 23 – June 19, 2003	Exhibition Dates
May 23, 6-9pm	Opening Reception
June 20, noon-7pm	Pick Up Work
June 25, 2002	UPS Pick-Up *

*any shipping company except US Postal Service

ENTRY CHECK LIST

Slides Clearly labeled slides of up to three works held in a slide sleeve. Don't use a whole slide sheet. One detail slide per work if needed. No glass or bent slides! Works must have been completed in the last three years and not been previously shown at WMG. Label slides with your name, title, medium, size and numbers that correspond to entry form. Indicate the top of the slide. Slides of accepted works will become the property of Woman Made.

Statement Include printed/typed artist statement on the back of the entry form. (ca. 50 words in relation to the work you are submitting.)

Entry form Complete in its entirety. Type or print clearly. Be specific when describing the media of your artwork. Mixed media is not a sufficient description for this exhibition. Include your phone number. Detach and return with slides, statement, fee and your self-addressed, stamped regular envelope. (no oversize)

Entry Fee \$20 non-refundable entry fee. Check or money order payable to Woman Made. Please consider a \$1 contribution to WMG's Entry Fee Scholarship Fund. This will benefit women artists who cannot afford the entry fee. You can qualify for the entry fee scholarship by sending a letter demonstrating your need.

SASE Include a self-addressed, stamped envelope for the return of non-accepted slides. WMG will not return slides without it!

Please do not send any unrequested material!

Woman Made is Responsible for:

1. Insuring artwork while on exhibit.
2. Installing all artwork.
3. Invitation Design and Printing Costs.
4. Sending Invitations to Illinois mailing list.
5. Having staff on premises during regular hours.
6. Providing each artist with 10-15 invitations.
7. Sending press releases to publications.
8. Returning shipped art on June 25 with your shipping company, except US Postal Service.

Artist Is Responsible For:

1. Hand delivery or shipped art to arrive between May 14-16, 2003 from noon-7pm.
2. Pick-up hand-delivered work on June 20 from noon to 7pm. WMG is not liable for artwork left beyond June 25, 2003.
3. Mailing invitations to personal mailing list.
4. Any expense for b/w publicity photos.
5. Being professional and cooperative in adhering to WMG's guidelines.
6. Providing artwork that is ready to be installed. 2-D work must be prepared properly for hanging. Sculptures must sit sturdily on pedestal or floor.
7. All shipping expenses & \$10.00 handling fee.

Size & Weight Specifications:

No work may exceed 72" in any direction or be over 75 pounds in weight except if delivered and picked up personally. We will refuse any shipment of art that is heavier than 75 pounds.

Sales: WMG handles all sales of work while on exhibit. The gallery retains 40% commission of the sale price. Artists will be paid no later than 30 days after the close of the exhibit. Indicate insurance values for all artworks, including those not for sale. The insurance value is your price without the gallery's commission.

Invitation & Website: One artwork will be chosen for cover design of invitation and at least one image per artist will be on the WMG website.

Agreement: Signature on entry form gives artists' consent to all conditions specified on this form.

Please keep this section for your records!

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Print legibly and return this part with slides, statement, fee and SASE. Do not send any unrequested material.

Name _____

Street _____

City/State/Zip _____

Phone _____ () Check here if you added \$1 to your entry fee to help the Entry Fee Scholarship Fund

Email _____

Include 40% commission to WMG in the price of your work List insurance value if your work is not for sale. Include depth if your work is three-dimensional.

1. Title: _____

Media: _____
Be specific. 'Mixed media' is not a sufficient description

Dimensions: (HxW) _____

Price: _____ Insurance Value: _____

1a. Detail Slide: () yes () no

2. Title: _____

Media: _____
Be specific. 'Mixed media' is not a sufficient description

Dimensions: (HxW) _____

Price: _____ Insurance Value: _____

2a. Detail Slide: () yes () no

3. Title: _____

Media: _____
Be specific. 'Mixed media' is not a sufficient description

Dimensions: (HxW) _____

Price: _____ Insurance Value: _____

3a. Detail Slide: () yes () no

Total Number of Slides Included: ()

PLEASE RETURN THIS COMPLETED SECTION WITH YOUR ENTRY!

